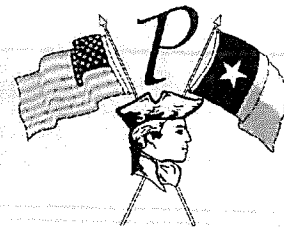


# PATRIOTS



## BEGINNING OF THE YEAR PACKET

Mrs. Cain, Ms. Duncan, Mr. Ribardo, Mrs. Sampson, Mrs. Restivo, & Ms. Hysmith

Dear Patriots' Parents and Students,

Welcome to the Patriots team! We look forward to teaching and getting to know each of you during this new school year.

In this packet, you will find several forms that will need to be completed to help prepare us all for a great year. Please carefully read and/or complete them, noting the following items:

- **Patriots Data Sheet**: Please fill out in BLUE or BLACK INK and return to any Patriots teacher the *first day of school*.
- **Patriots Supply List/Patriots Binder**: Hopefully this will help get you prepared (supply list) and organized (binder set-up). Please have supplies purchased and binders set up before the first day of school.
- **Tutorials, Make-up Work, Supplies, Cheating, and Detention Policies**. Please read and sign the bottom portion of the Student Data Sheet to indicate your understanding of these policies.

In addition, each Friday we email a list of tests and projects that will be due or taking place the following week. (This will not include daily homework assignments, and it is not the same as the PTO email newsletter.) If you do not receive the email blast, please call the counselor's office to be sure your email address is correct in the system.

Please be looking for additional handouts the first week of school that may either be for your personal benefit or for our records (to be filled out, signed, and returned).

Our expectations are high! The learning environment is truly a combination of both home and school. We look forward to working together this year. Together we CAN make a difference!

Sincerely,

*Patriots Team Teachers:*

Brittany Cain – Science

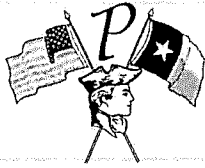
Laura Duncan – Math

Patricia Hysmith – Science

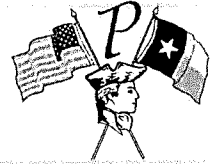
Ashley Restivo - Math

Chris Ribardo – History

Cynde Sampson – English (Patriot Team Leader & English Department Head)



# Team Patriots



## Student Data Sheet

*PLEASE PRINT NEATLY AND COMPLETE IN INK*

Student's last name (please print) \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_ Name student goes by at school \_\_\_\_\_

Home telephone \_\_\_\_\_ Parent's email address (please print very clearly) \_\_\_\_\_

Home address (please print and include ZIP code) \_\_\_\_\_ Student's birthday \_\_\_\_\_

Mother/guardian name \_\_\_\_\_ Place of employment / Department (Example: TAMU/Accounting) \_\_\_\_\_ Work phone or cell phone \_\_\_\_\_

Father/guardian name \_\_\_\_\_ Place of employment / Department (Example: St. Joseph Hospital/Radiation) \_\_\_\_\_ Work phone or cell phone \_\_\_\_\_

Please indicate with whom your child lives (i.e.: mother and father, mother only, mother and stepfather, etc.) and offer any special calling instructions that will help us with parent-teacher communication: Child lives with \_\_\_\_\_

Special calling instructions, if any \_\_\_\_\_

**\*\* I give permission for my child to view PG-13 Rated movies in Team Patriots classes. \*\***  
(initial one) \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

I have read the policies regarding make-up and late work, cheating, supplies, and detention, and I understand the expectations set by Ms. Duncan, Mrs. Cain, Mr. Ribardo, Ms. Hysmith, Mrs. Restivo, and Mrs. Sampson.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Please sign and return this page to **any team teacher** the first day of school.

## **patriots Supply List**

Students are expected to provide their own supplies and to arrive at school prepared every day. Except in emergencies, teachers do not provide supplies to students.

Students will need to write in blue or black ink in English and in pencil in math.

### 🐾 **Binders**

- one 3 inch binder (for English, history, science, math, and electives)

### 🐾 **Dividers with clear index tabs (you will need ten, not counting electives)**

### 🐾 **Notebook paper – 1-2 large packages, divided evenly between binder and home (you won't be turning in work written on spiral paper!)**

### 🐾 **One brightly colored folder with pockets only – NO brads – to be used as a homework folder**

### 🐾 **Four Spirals – three one 1-subject/70 count (*for history, English, math, & science*)**

### 🐾 **One pencil pouch to hold the following items:**

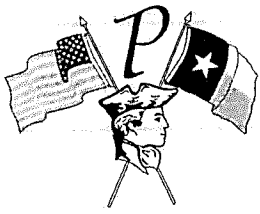
- 4 blue or black pens – nothing that “clicks,” please
- 1 lg. pkg. #2 mechanical pencils (only), and extra lead
- one large package of red pens for editing and grading
- one simple, 4-function calculator
- two highlighters, any color
- scissors
- ruler – 12" / 30 cm

### 🐾 **To turn into team teachers on the first day**

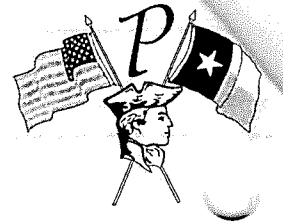
- one big package brightly-colored copy paper (please, no cardstock)
- one small package of brightly colored paper (math)
- 1 pkg. 3"x3" Post-it Notes
- one box of facial tissue **Actually**, bring 2 or more boxes of facial tissue as these boxes are distributed among the whole team. We need lots!
- two rolls of paper towels
- one package 4 ct. AAA batteries **ALGEBRA and PRE-AP ALGEBRA only**
- two bottles Elmer's glue (history & science)
- two basic sets colored pencils (history & science)

### 🐾 **Optional (Recommended): Pre-AP Algebra students only – TI 84 or TI 84 Plus calculator**

### 🐾 **Recommended for all students: Weekly planner, assignment sheet, or notebook -- kept in binder**



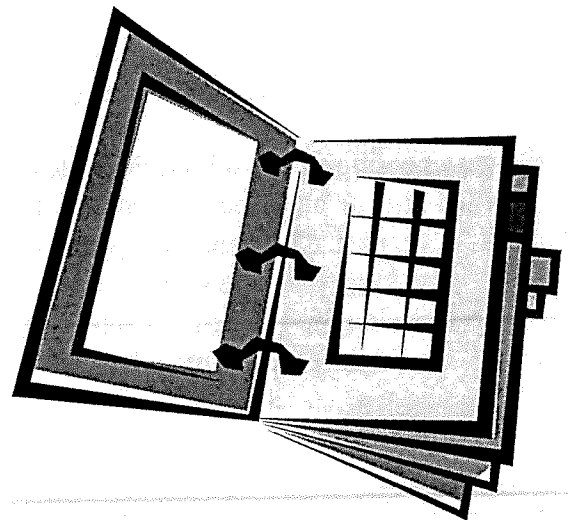
## Binders for Team Patriots



Mrs. Cain, Ms. Duncan, Mr. Ribardo, Mrs. Sampson,  
& Ms. Hysmith

Please place the following into your binder in the following order (starting from the front):

- Supply pouch with blue/black and red pens, pencils, scissors, highlighter, and calculator.
- Weekly planner, assignment sheet, or equivalent
- English spiral
- History spiral
- Science spiral
- Math spiral
  
- *English* divider
  - *Quizzes/Tests* divider
  - *Vocab./ Spelling / Grammar* divider
  - *Notes, etc.*
  
- *History* divider
  
- *Math* divider
  - *Notes* divider
  - *Assignments / Quizzes* divider
  
- *Science* divider
  - *Notes* divider
  - *Quizzes / Assignments* divider
  
- *Other dividers as needed for electives*
  
- *Notebook paper*



## Supplies

Students are expected to provide their own supplies and to arrive at school prepared every day. Except in emergencies, teachers do not provide supplies to students.

Students will need to write in blue or black ink in English and in pencil in math.

## Tutorials

Patriots teachers strongly encourage our students to seek assistance when help is needed. Both morning and afternoon tutoring can be arranged.

## Make-up/Late Work/Cheating & Detention Policies

**MAKE-UP WORK** (Except for school-sponsored activities – see below): Following an absence, **students are responsible** for obtaining missed work **before** school on the day the student returns.

Students will be given the number of days missed plus one day to get, complete, and turn in work that was assigned during the absence. Failure to do so will result in zeros being given for missed assignments.

*If a student is at school, even if not in the class period where the work is due, the work is still due that day and students are expected to contact the teacher that same day to get work missed.*

Work assigned **before** an absence is due ***the day the student returns from being absent.***

Tests and quizzes announced prior to a student's absence will be taken along with the rest of the class.

**Work missed due to school-sponsored activities** (athletics, field trips, choir, band, etc.): All assigned work should be turned in prior to the absence **unless arrangements have been made with individual teachers.** Obtaining missed work **before** the absence is the student's responsibility, and it will be due upon the student's return. Students must be prepared for all assignments, including quizzes and tests, upon their return. *Extra time will not be given.*

**LATE WORK:** Late **daily** assignments will be accepted at least one day late **and** assessed a **30 point penalty per late assignment.** Late daily assignments for Algebra will not be accepted.

Late **major** grade assignments, such as projects and essays, **will receive a ten point penalty for each day** the assignment is submitted after the original due date *up to three days.*

**RETESTING:** Test retakes may consist of a completely new test or test corrections. Retakes will be offered within one week after the failing grade is received. Test retakes must be taken on or before the day(s) designated by the teacher. Failure to do so will result in retention of the original grade. **Algebra students are not allowed to retest.**

## Cheating Policy

Cheating on school work is viewed as a serious offense by the principals at CSMS and by the Patriots teachers. Should cheating occur, each instance will be examined carefully and offenders will experience consequences for their actions. In most cases, the consequences outlined below will be applied; however, because situations regarding cheating vary greatly, there may be times when the punishment will be altered slightly to fit the severity of the situation.

### Cheating / copying on daily assignments (homework, quizzes, class work, etc.)

- Zero given to ALL guilty parties and parent notification

**Cheating / copying on major assignments (essays, projects, etc.) This includes copying from another student OR plagiarizing from a published work**

- Zero given to ALL guilty parties, parent notification, and office referral

### Cheating on a test:

- Zero given to ALL guilty parties, parent notification, and office referral

## Detention Policy (Next Day Detention; Afternoons Only)

While serving detention, students will not be allowed to talk, study, read, work on homework, text, or sleep. Students will sit straight with their hands on the desk.

When a student is assigned a detention, his or her teacher will arrange a date and time. Once the date and time is agreed upon, the detention must be served on that day. Students are responsible for making travel arrangements prior to the detention. Students who serve a detention are not eligible to ride the tutorial bus.

When a student is assigned a detention, he/she will receive a detention notice that **MUST** be signed by a parent and returned at the beginning of the scheduled detention.

Arrival time for detention is 3:55 P.M., sharp! Students with a 30 minute detention will be released at 4:25 P.M., and students with a 45 minute detention will be released at 4:40 P.M.

Students **MUST** be on time; arrival after the scheduled beginning time (without prior notification) will result in rescheduling of the detention and necessary disciplinary action).

The student **MUST** bring his/her detention notice to detention, signed by the appropriate parent or guardian or he/she will NOT be able to stay and must reschedule.

If a student does not attend a scheduled 30 minute detention, the time will be increased to 45 minutes and the student's parents will be notified. A second failure to attend will result in an office referral.

If a student does not attend a scheduled 45 minute detention, an office referral will be made. Students are not given a second chance on 45 minute detentions because parent notification will have already occurred prior to the detention.